

Dear Faculty,

Welcome to Fall 2023! Below is optional language that contains a listing of various Student Services that you can consider including in your syllabus. Please note the embedded links connect to the SWC webpage, more information can be found there if needed. If you have any questions, please contact the Office of Student Services at (619) 421-6700 ext. 5808. Thank you for all you do to support our students.

## COVID-19 PROTOCOLS FOR STUDENTS

Southwestern College has implemented important [COVID-19 Protocols for Students](#) for the Fall 2023 semester. Please be sure to review the full version of these important protocols thoroughly (see above link).

Any student (vaccinated or unvaccinated) experiencing any symptoms related to COVID-19 should go home or stay home and complete SWC's [Online COVID-19 Reporting Form](#) to notify SWC of their symptoms and/or positive COVID-19 test. Students can call their medical provider or contact our Health Services department [Virtual Lobby](#), email [enurse@swccd.edu](mailto:enurse@swccd.edu), or call (619) 482-6354 for COVID-19 related questions. During self-isolation, students should not come to campus until you are cleared by [SWC Health Services](#) to return to campus.

## STUDENT SUPPORT AND SERVICES

Southwestern College students are supported by many excellent services and educational resources. Learn about the many student support services available at [Student services and resources link](#). Furthermore, if you are comfortable doing so, please notify your instructor of any particular needs or interests you may have regarding your college experience; this will enable your instructor to brainstorm potential resources and options with you. Here are just a few of the support services that are available at Southwestern College:

### [Student Help Center](#)

**Need online or remote support?** Student services departments are using Cranium Café for live chat and video meetings. Your first stop is our [Virtual Welcome Center](#) where we can answer general questions. If you require information that is specific to your records and applications, you will be referred to those specific departments. **Need in-person support?** Stop by our Welcome Center in the Cesar Chavez Student Center (Building 68). **Need support by phone?** Call our Jaguar Call Center at (619) 482-6482.

**SWC Cares:** Accessible to all enrolled students, [SWC Cares programs](#) provide essential support to ensure their academic success by assisting with their basic needs, including food, hygiene, housing, child care referrals, textbooks, transportation, technology loaner devices, community referrals, and more. Scan the QR code to [visit our webpage](#) or contact us in person at SWC Chula Vista Building 16-105 (across Jason's cafe) | or by phone: (619) 421-6700 Ex. 5404.



**Career Center:** provides individual career counseling appointments, career interest assessments, research tools, and workshops to assist students in choosing a major and career.

**Counseling**: supports students with developing a comprehensive Student Education Plan (SEP), career exploration and planning, personal development and coaching, transfer planning, graduation requirements, and course selection.

**Department Directory**: Need assistance from another department? Access SWC's Department Directory.

**Disability Support Services**: provides assistance to students with disabilities to help them succeed inside and outside of the classroom, such as class accommodations, counseling, individual support, and more.

**Dreamer Center**: serves as a central point of contact for undocumented students, providing assistance with enrollment, resources, and connections with community partners.

**EOPS/CARE**: is a state-funded, special assistance program. EOPS provides many services for low-income and educationally disadvantaged students, including counseling, financial support, tutoring, textbooks, and workshops.

**Financial Aid**: helps students and their families through the process of applying for financial assistance to help students pay for college, including support with the FAFSA, Dream Act application, the California College Promise Grant (CCPG), grants, scholarships, work-study, and other programs. Additional outreach efforts and a marketing campaign is needed to ensure all students are aware how affordable getting a degree or certificate at SWC can be.

**Health Services**: provides quality physical so students can thrive in the classroom and reach their academic and career goals. Students can receive consultations, and also attend workshops.

**Learning Community Hub**: The Learning Community Hub proudly serves our BAYAN, CHEL, PUENTE, and UMOJA Learning Communities. The Learning Community Hub is a space for all learning communities to receive dedicated and intentional support focused on their community needs. It is a student-centered space that supports the academic, personal, and professional success of learning community students. It also serves as a hub for cross-cultural experiences, intersectionality and collaboration.

**Library**: provides learning resource support and materials, learn about the services available online.

**Office of Student Services**: supports students with a variety of questions, forms, applications, and court documents, behavioral intervention, along with facilitating the student grievance and student misconduct procedures.

**Personal Wellness Services**: provides quality mental health care so students can thrive in the classroom and reach their academic and career goals. Students can receive individual therapy, consultations, and also attend workshops. Reducing the stigma that is attached to receiving mental health support is important in order to increase student retention and completion. You can also access a comprehensive list of [on-campus and community resources](#) that support personal wellness.

**Service Learning**: helps students enhance course learning, gain valuable skills for employment and improve their views on civic engagement. Students can participate in a wide variety of service opportunities including delivering meals and providing companionship to seniors, helping at local blood drives and working in a K-12 classroom, all while earning class credit.

**Student Activities Department**: facilitates opportunities for students to get involved on campus and find a community that fits their interests, such as joining a sports team, running for Associated Student Government (ASO), volunteering, starting or joining a club, or attending a variety of student events.

**Student Employment Services:** provides a listing of on-campus and off-campus jobs, along with job fairs and internship opportunities.

**Student Equity Programs and Services:** ensures students are supported with equitable educational opportunities, regardless of race, gender, disability, or economic circumstances by creating a space where meaningful conversations can happen to create change.

**SWC Cares Emergency Grant:** created by the Associated Student Organization (ASO) and the Southwestern College Foundation to provide assistance to students at risk of dropping out of college due to unexpected financial emergencies.

**Transfer Center:** provides information, counseling, and workshops to assist students who want to transfer to a university.

**Tutoring/Writing Center:** provides free online academic support, tutoring, and information.

**Veterans' Services:** provides resources, support, and advocacy to veterans, active military personnel, and their families. The Veterans Services Team consists of the Veterans' Services Office, the Veterans' Resource Center and our Veterans' Counselor. The number of veterans students at SWC has decreased significantly since the pandemic. Additional outreach efforts have been initiated, along with recently hiring a Veterans Mental Health Clinician.